



Position:	Coordinator, Public Programming
Supervisor:	Lead, Programs and Education
Classification:	Support

Situated on the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas, the Art Gallery of Hamilton is one of Canada's longest-running arts organizations and has grown, changed and developed along with the many communities it serves. The Gallery delivers exhibitions accompanied by a range of programs and activities geared to encourage access, promote education, and inspire discussion among increasingly diverse audiences both in the immediate region and beyond. Our current and projected exhibition program foregrounds a diverse representation of art and artists from the region. We encourage global conversations by situating regional practices within broader social, cultural and political discussions.

The AGH is a complex and deeply enriched public space and publicly owned asset. It is a space for unique and restorative engagements, unique opportunities for dialogue and learning, and unique intersection of communities. The mission of the Programs and Education team is to amplify and explore these potentials through three core philosophies; outreach, interpretation and well-being.

As the Coordinator, Public Programming, the successful candidate will work directly with the Programs and Education Leads. They are responsible for providing administrative and operational support for the Gallery's public programming activities. These programs include: weekly AGH Thursdays, digital and hybrid programming, talks and tours, family programming, and an annual fall Arts Festival, among others. The Coordinator will provide support for the entire process; from the development through to execution and follow-up.

We are seeking a dynamic team player who is passionate about public program delivery in the non-profit and/or cultural sector. The ideal candidate will have experience in event coordination, have strong communication, interpersonal and organizational skills, and be comfortable engaging with a variety of stakeholders both in-person and digitally.

We are proud of the work we are engaged in and recognize that the work continues. We are organizationally committed to improving equity both within our institution and across our sector. We encourage applicants from all equity-seeking communities to apply, with priority given to Black, Indigenous, and people of colour, recognizing that both lived and learned experiences will inform the success of this role.

The role is full-time (35 hours per week), working a flexible work week, predominantly Monday to Friday with occasional evening and weekends as required. This is a 1-year contract position with the opportunity for extension/conversion, with competitive benefits and vacation. Salary range for this role is \$35,000-\$38,000.

Interested applicants can email a cover letter and complete resume to hr@artgalleryofhamilton.com prior to the application deadline of March 6th 2022. We encourage applications from all qualified individuals; however, only those under consideration will be contacted

As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The Art Gallery of Hamilton is committed to providing accommodations throughout the recruitment process. If you require accommodation, please notify us and we will work with you to meet your needs.