



POSITION: Lead of Festival Operations

SUPERVISOR: Head of Programs and Education

Situated on the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas, the Art Gallery of Hamilton is one of Canada's longest-running arts organizations and has grown, changed and developed along with the many communities it serves. The Gallery delivers exhibitions accompanied by a range of programs and activities geared to encourage access, promote education, and inspire discussion among increasingly diverse audiences both in the immediate region and beyond. Our current and projected exhibition program foregrounds a diverse representation of art and artists from the region. We encourage global conversations by situating regional practices within broader social, cultural and political discussions.

The AGH is a complex and deeply enriched public space and publicly owned asset. It is a space for unique and restorative engagements, unique opportunities for dialogue and learning, and unique intersection of communities. The mission of the Programs and Education team is to amplify and explore these potentials through three core philosophies; outreach, interpretation and well being.

Reporting to the Head of Programs & Education the Lead of Festival Operations plays a pivotal role in the development of a 10-day festival event scheduled for October 2022. This role will work to oversee planning and implementation of festival events, contribute to branding and marketing strategies, and consult with key community stakeholders. The position will be hands-on during the event to ensure a successful delivery and is also responsible for detailed post event analysis and reporting in order to calibrate the festivals' growth and sustainability for future years. They will work closely with the other members to create an enriching wholistic experience.

The successful candidate is someone who has demonstrated experience in cultural programming and large-scale event planning combined with the ability to generate creative ideas that lead to successful outcomes and experiences for festival attendees. They possess extensive knowledge of the arts and cultural industry, the geography, demographics and diversity of the Hamilton community and can demonstrate engagement with various community and cultural groups, local authorities, and other relevant communities including managing and working with festival volunteers. The individual will have initiative and strong communication, organization, and financial management skills. They should love engaging with people and have the ability to motivate and lead team members.

We are proud of the work we are engaged in and recognize that the work continues. We are organizationally committed to improving equity both within our institution and across our sector. We encourage applicants from all equity-seeking communities to apply, with priority given to Black, Indigenous, and people of colour, recognizing that both lived and learned experiences will inform the success of this role.

The role is full-time (35 hours per week), working a flexible work week, predominantly Monday to Friday, with evening and weekend work as required. This is a 1-year contract position with competitive benefits and vacation. Salary range for this role is \$45,000 - \$55,000. This position is made possible as a result of funding from the Ontario Trillium Foundation Resilient Communities Fund.

Interested applicants can email a cover letter, with salary expectations, and complete resume to hr@artgalleryofhamilton.com prior to the application deadline of 11:59pm on Sunday, May 1st 2022. We encourage applications from all qualified individuals; however, only those under consideration will be contacted.

As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The Art Gallery of Hamilton is committed to providing accommodations throughout the recruitment process. If you require accommodation, please notify us and we will work with you to meet your needs.