



POSITION: Attendant, Visitor Services

SUPERVISOR: Head, Marketing & Communications

CLASSIFICATION: Support

Situated on the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas, the Art Gallery of Hamilton is one of Canada's longest-running arts organizations and has grown, changed and developed along with the many communities it serves. The Gallery delivers exhibitions accompanied by a range of programs and activities geared to encourage access, promote education, and inspire discussion among increasingly diverse audiences both in the immediate region and beyond. Our current and projected exhibition program foregrounds a diverse representation of art and artists from the region. We encourage global conversations by situating regional practices within broader social, cultural and political discussions.

We are proud of the work we are engaged in and recognize that the work continues. We are organizationally committed to improving equity both within our institution and across our sector. We encourage applicants from all equity-seeking communities to apply, with priority given to Black, Indigenous, and people of colour, recognizing that both lived and learned experiences will inform the success of this role.

The AGH seeks to hire a Attendant to work at the Visitor Services desk.

The Attendant will be supervised by the Head, Marketing & Communications and will serve as the first point of contact for visitors and members. This position will welcome guests, promote Gallery services and programming and ensure a welcoming and safe environment. The Attendant will responsible for processing memberships, ticket sales and program registration.

The ideal candidate will have a passion for the arts, combined with excellent verbal communication and problem-solving skills and the ability to multi-task. Prior customer service experience is an asset.

This position is based on 10 hours per week, (Thursday-Sunday) and will require evening and holiday availability. The rate of pay is \$17.00 per hour.

Interested applicants can email a cover letter and complete resume to hr@artgalleryofhamilton.com prior to the application deadline of May 9th, 2023. We encourage applications from all qualified individuals; however, only those under consideration will be contacted

As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The Art Gallery of Hamilton is committed to providing accommodations throughout the recruitment process. If you require accommodation, please notify us and we will work with you to meet your needs.